

**CONNECT, DEFEND, ACT! PROJECT**

**Call for Proposals: Sustainable Action Fund**

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| **Grant category** *(state the grant category you are applying for, refer to the main call for proposals)* |  |

**Section A: Organization Information**

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| **Name of organization** *(Please provide the officially registered Name of the organization)***:** |  |
| **Address and location** *(Please provide details of your physical address which must be accessible by courier services. You may also additionally provide your Postal Box Address)***:** |  |
| **Telephone Number and Mobile** *(Please provide the Telephone and mobile numbers of the organization, the mobile number can be the Director’s mobile number or the mobile number of the person submitting this application)***:** |  |
| **Email** *(Please provide the email address of the organization and the person submitting this application)***:** |  |
| **Director (Signatory of the organization)** *(Please provide the Full names of the director or the official signatory of the organization and their contact details; email and phone number/WhatsApp number)***:** |  |
| **Official status of the organization** *(include the valid/up-to-date registration number and date of registration):* |  |
| **Number of employees** *(Please indicate the total number of employees in the organization disaggregated by gender, age demographic and sexual orientation)***:** |  |

**Description of the organization and its key thematic areas:** *(Please give a brief profile of your organization and the key focus/thematic area of operation ½ page)*

**Section B: Project based information**

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| Project title *(insert your proposed project title):* |  |

1. **Context analysis** *(Please provide a brief overview of the context in which you plan to implement the project in relation to your project goal) (½ page)****:***
2. **Problem statement** *(Please provide a concise description of the problem that you seek to address through this project) (not exceeding 10 lines)*:
3. **The goal and Objectives of the Project** *(Please outline the overall goal and the specific objectives of the project; remember to make your objectives* ***SMART****)***: *Please ensure to align your project objectives to the Connect, Defend, Act! Objectives highlighted in the call for proposals.***
4. ***The overall project goal:***
5. ***Specific objectives:***
6. **List and description of expected outcomes/results** *(outline and describe your expected outcomes in line with your provided goal and objectives-* ***please note that this is not at output level****) (1 page)****:***
7. **Description of activities through which the outlined outcomes will be achieved** *Please outline your specific objectives and key approaches/activities through which results will be achieved.*

***Specific objective 1: (insert specific objective here)***

***Approaches/activities*** *(list and describe approaches or activities that will address the outlined specific objective)*

***Specific objective 2: (insert specific objective here)***

***Approaches/activities*** *(list and describe approaches or activities that will address the outlined specific objective)*

***Specific objective 3: (insert specific objective here)***

***Approaches/activities*** *(list and describe approaches or activities that will address the outlined specific objective)*

1. **Location of project activities** *(Please give detail of the location of project activities i. e. town/district/county)****:***
2. **Project beneficiaries** *(please specify the targeted number of primary and secondary beneficiaries for the project)*
3. **Partnerships:** *(please provide a list of potential partners that you will collaborate with in the implementation of this project)*
4. **Monitoring Methodology:***(please explain how you will routinely monitor progress against indicators and project objectives. Describe how you will maintain or improve data quality). (maximum 1 page)*
5. **Budget Summary:** *(please state the budget summary, activities budget, total budget)*

***Total Activity Budget:*** *EUR*

***Total Amount Being Requested:*** *EUR*

1. **Results framework:***(Please insert the Results Framework/M & E Framework for this specific project using the template below) (Please insert more lines as needed)*

**Table 1 M&E Framework\_activity and output level (Please feel free to customize/add/delete rows if need be)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Objectives | Activities *(list activities for each objective)* | Indicators *(list output indicator for each listed activity\_if more than 1 activity have 1 output indicator;then merge the cells)* | Indicator Target for the project *(quantify the target number of each outlined output indicator)* | Data Source *(what will be the source of information for data responding to the listed output indicator)* | Frequency *(how often will this indicators be reported i.e monthly, quarterly, bi-annual or yearly)* | Responsibility/responsible person *(state the position of the person who will be responsible of collecting data for each outlined indicator)* |
| Objective 1: *(Insert objective)* |  |  |  |  |  |  |
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| Objective 2: *(Insert objective)* |  |  |  |  |  |  |
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| Objective 3: *(Insert objective)* |  |  |  |  |  |  |
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**Table 2 M&E Framework\_activity and output level (Please feel free to customize/add/delete rows if need be)**

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| --- | --- | --- | --- | --- | --- |
| Objectives | Outcome *(list key results/outcomes for each objective)* | Indicators *(outline the indicator for each listed key result/outcome)* | Indicator Target for the project *(set key measure either qualitative/quantitative that will show that you have achieved/somewhat achieved your set outcome indicator)* | Data Source *(what will be the source of information for data responding to the listed outcome indicator)* | Frequency *(how often will this indicator be reported i.e quarterly, bi-annual or yearly-note that most outcome indicators can only be reported bi-annually or yearly)* |
| Objective 1: *(Insert objective)* |  |  |  |  |  |
|  |  |  |  |  |
| Objective 2: *(Insert objective)* |  |  |  |  |  |
|  |  |  |  |  |
| Objective 3: *(Insert objective)* |  |  |  |  |  |
|  |  |  |  |  |