

**AFRICAN CROSSROADS COLLABORATION GRANTS PROPOSAL APPLICATION
FORM**

2023-24

Proposal title:

Section A

1. Thematic area you are addressing:
2. Have you, or any of the Co-applicants received a Collaboration Grant from Hivos in the past? (Yes/ No):
3. Is this a new collaboration? (Yes/No):
4. What is the total amount of funding you are requesting (in EUR):?

Section B- Lead Applicant

5. First and last name:
6. Nationality / Nationalities):
7. Gender:
8. Country and city of residence:
9. E-mail address:
10. Phone number (including international code):
11. Name affiliated entity (i.e. organization, collective, community):
12. Website and Social media links:

Potential collaborating partner information

13. First and last name:
14. Nationality / Nationalities):
15. Gender:
16. Country and city of residence:
17. E-mail address:
18. Phone number (including international code):
19. Name affiliated entity (i.e. organization, collective, community):
20. Website and Social media links:

Section C- Proposal information (provide a clear summary of each question under this section and do not exceed the word count)

21. Describe what would you like to achieve with this grant: **(400 words)**
22. Justification of your collaboration, outlining the linkages, strengths, role of each partner, scope of work, etc.: **(800 words)**
23. Briefly describe your activities and approaches you plan to carry out between June 2023 and January 2024: Please provide a timeline for these activities. (attach a detailed work plan of your proposed activities): **(500 words)**
24. Where will the project be implemented?
25. Estimated project duration:

Section D- Sustainability and Impact

26. Outline the immediate and long- term impact of your proposed project, describing who will benefit and how this will be achieved: **(500 words)**
27. Outline the expected results and outcomes of your project detailing, demographics and reach: **(200 words)**
28. **Hivos'** Gender, Diversity and Inclusion Strategy reaffirms our commitment to mainstreaming **gender** equality, diversity and inclusion into our policy areas and practices. Outline how your proposed project will contribute to reducing gender inequalities: **(300 words)**
29. What risks do you anticipate? How can these be mitigated? How will you monitor these:?
30. Mention any other resources for sustainability of this proposed project, for each of the participating entity beyond the duration of the grant:
31. What other support will you require from Hivos:

Budget

The maximum grant amount is 25000 Euro, do not exceed the maximum allowance limit specified in your budget.

Please download and complete the budget with the [template](#) provided

Submission

IMPORTANT INFORMATION ON COMPLETING THE APPLICATION FORM

- Each application form must be sent f in PDF format.
- Your email subject line should stipulate **'name of your organization/applicant-collaboration grants'**
- Please do not alter the formatting of the form. Application forms that amend or alter the form will not be considered.

Submitting your application

Before submitting your application documentation please complete the documentation checklist and ensure you have completed all sections. You must email your completed application form and additional documents as specified to proposals.hubsaf@hivos.org by **12:00 (CAT), 15 June, 2023**. Applications received after the deadline will not be considered.

| Application documentation checklist | ✓ Check |
|--|----------------|
| Application form | |
| Detailed budget | |
| Work plan | |

The data you submit using this form will be accessed by the Hivos team for the purpose of evaluating your application. It will not be shared with anyone else, for any purpose. Your data will be deleted 12 months after you submit it. You have the right to ask for a copy of the data we hold about you or ask us to delete your data, at any time. Hivos wishes to publish information on successful applications, promotional materials disseminated through any medium, and in reports and documents.

I agree to the above information